

4 January 2017

NATIONAL DEFENSE INDUSTRIAL ASSOCIATION  
HUBERT D. HARRIS MEMORIAL SCHOLARSHIP FUND

APPLICATION GUIDE

INFORMATION: This scholarship is based on interest in engineering, physical sciences, or other related technical fields as well as leadership, personal character, scholastic achievement, and aptitude.

Scholarship money may be used for any expenditure payable through the Financial Aid Administrator's Office, including tuition, fees, and books. Announcements of winner(s) will be made before end of the current school term and the scholarship award(s) will be presented before the college fall term begins. In the event the student drops out of school or does not begin using the scholarship money by 1 October the year after the scholarship award, the unused scholarship money will be withdrawn.

ELIGIBILITY: This scholarship is open to candidates who meet the following eligibility criteria and who are sponsored by individual or corporate NDIA Division member(s), and members of high schools within the Gulf Coast Chapter's immediate area. Recipients of a full scholarship such as military academy, ROTC, etc., are not eligible. Recipients must:

1. Be a United States citizen.
2. Be a responsible high school graduate or high school senior (public or private) and recommended by their respective school and/or sponsor.
3. Have applied to or be an undergraduate enrolled in an accredited four-year college.
4. Have shown prior interest in a scientific, technical, engineering, or mathematical (STEM) career.

SELECTION PROCEDURE: Recipients will be chosen on the basis of:

1. Educational interest in STEM or other technical career fields. For the purposes of this scholarship:

a. Engineering is defined as the science by which properties of matter and sources of energy in nature are made useful to man. Appropriate engineering fields include Aerospace; Chemical; Civil; Computer Science; Electrical; Industrial; Mechanical; and Software Engineering.

b. Other related technical fields include such areas as Physics; Chemistry; and Mathematics.

2. Leadership.

3. Academic Achievement.

4. Other indications of need, character and noteworthy achievement.

TO APPLY: Applicant(s) must:

1. Complete Application and Transcript Release Form.

2. Provide Counselor's Recommendation Form to Counselor or other appropriate official.

3. Return forms to the Scholarship Chairman, via email to [cortp@aol.com](mailto:cortp@aol.com) or US Postal Service to 1542 Glenlake Circle, Niceville FL 32578 by 15 March.

COUNSELOR:

1. Complete Counselor's Recommendation Form.

2. Provide Student's Transcripts and Counselor's Recommendation to the applicant by 1 March or directly to the Scholarship Chairman, via email to [cortp@aol.com](mailto:cortp@aol.com) or US Postal Service to 1542 Glenlake Circle, Niceville FL 32578, by 15 March.

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Attachment 1

NATIONAL DEFENSE INDUSTRIAL ASSOCIATION  
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APPLICATION

DATE: \_\_\_\_\_

NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_  
(Last) (First) (Middle)

SOCIAL SECURITY NUMBER: \_\_\_\_\_

COMPLETE HOME ADDRESS: \_\_\_\_\_

\_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_  
(Month) (Day) (Year)

NAME OF PARENT OR GUARDIAN: \_\_\_\_\_

OCCUPATION OF FATHER: \_\_\_\_\_ BUSINESS/  
HOME PHONE: \_\_\_\_\_

OCCUPATION OF MOTHER: \_\_\_\_\_ BUSINESS/  
HOME PHONE: \_\_\_\_\_

Email Address: \_\_\_\_\_

HIGH SCHOOLS ATTENDED: (Include school name, city, state, and date of entrance):

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List any Honor Societies (National Honor Society, Beta Club, etc.) in which you are a member. Include dates of membership and indicate if you are/have been an officer.

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List any special honors, awards, etc. you received during high school years as a result of scholastic or community activities.

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List participation in school activities and elected positions (indicate years).

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List participation in community activities (Church, Red Cross, hospital, etc.)

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List the sponsor and amount of any other awards or scholarships for which you are the recipient.

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List any employment (summer jobs and/or after school jobs).

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List colleges (name and location) to which you have applied for admission. If you have been accepted to a school(s), indicate which school you propose to attend and prospective major. Provide college student ID number, if known.

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**Attach a narrative discussion (essay) of your educational interests and career objectives. Do not exceed one double spaced, typewritten page with one-inch margins.**

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(Applicant's Signature)

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Attachment 2

NATIONAL DEFENSE INDUSTRIAL ASSOCIATION  
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COUNSELOR'S RECOMMENDATION FORM

Request this form be completed by a duly authorized representative of the school and returned to the applicant no later than 1 March or directly to the Scholarship Chairman to [cortp@aol.com](mailto:cortp@aol.com) or US Postal Service at 1542 Glenlake Circle, Niceville, FL 32578 no

later than 15 March. It is important that you provide the applicant with an honest, objective rating on the items listed below.

PLEASE ANSWER ALL APPLICABLE QUESTIONS IF NOT CONTAINED ON THE APPLICANT'S TRANSCRIPT.

Student's Name: \_\_\_\_\_  
(Last) (First) (Middle)

1. Number in graduating class: \_\_\_\_\_.  
Approximate Class Rank (%): \_\_\_\_\_.  
Year to graduate: \_\_\_\_\_.

2. Student's weighted/unweighted grade point average (A=4; B=3; C=2; D=1): \_\_\_\_\_

3. SAT: MATH: \_\_\_\_\_ WRITING: \_\_\_\_\_ CRITICAL READING \_\_\_\_\_  
ACT: \_\_\_\_\_

4. Any other test scores (state name and score): \_\_\_\_\_

5. Academic courses taken (indicate total credit hours carried each year or attach transcript).

a. Freshman: \_\_\_\_\_

b. Sophomore: \_\_\_\_\_

c. Junior: \_\_\_\_\_

d. Senior: \_\_\_\_\_

6. Vocational courses taken:

a. Freshman: \_\_\_\_\_

b. Sophomore: \_\_\_\_\_

c. Junior: \_\_\_\_\_

d. Senior: \_\_\_\_\_

7. Provide a subjective assessment of the applicant in the areas listed below; If "Unknown" or "No Opinion", leave blank.

	EXCELLENT	AVERAGE	BELOW AVERAGE	POOR
Initiative	( )	( )	( )	( )
Community Involvement	( )	( )	( )	( )
Motivation and Diligence	( )	( )	( )	( )
Interpersonal Skills	( )	( )	( )	( )
Writing Ability	( )	( )	( )	( )
Speaking Ability	( )	( )	( )	( )
Emotional Stability	( )	( )	( )	( )
Leadership	( )	( )	( )	( )
Attitude	( )	( )	( )	( )

8. Based on your personal knowledge, briefly describe why you recommend the applicant for this scholarship.

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Date \_\_\_\_\_

\_\_\_\_\_  
(Signature/Title of Counselor or Principal)

\_\_\_\_\_  
Printed Name/email address

Attachment 3

NATIONAL DEFENSE INDUSTRIAL ASSOCIATION  
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TRANSCRIPT RELEASE FORM

1. I hereby authorize my school to release a copy of my high school transcript to the National Defense Industrial Association, Hubert D. Harris Memorial Scholarship Committee for the sole purpose of determining my eligibility and qualification for award of scholarship funds.
2. If selected as a winner, I understand that I will be informed of the exact amount (\$500 minimum) prior to the end of the school year. I hereby acknowledge that I shall not receive the scholarship funds until I have been enrolled at an accredited four-year college, that verification of that enrollment has been provided in writing to the Scholarship Chairman, that I will provide the address of the college's financial aid office, and that the actual funds will be disbursed by the Financial Aid Office for any expenditure payable by that office (tuition, fees, books, etc.).
3. If I transfer to another school before using all the available funds awarded by this scholarship, any funds remaining may be transferred by the Financial Aid Office to the school of my choice upon approval of the Scholarship Committee.
4. If I drop out of school or not begin using the scholarship funds by 1 October of the year following scholarship award, I understand that the money will be withdrawn and the Financial Aid Office shall return said funds to NDIA, attention Hubert Harris Scholarship Fund.



Date: \_\_\_\_\_

\_\_\_\_\_  
(Student's Signature)